GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

HM&FW Department – Guidelines for transfer of Regular Employees in Health Medical and Family Welfare Department – Orders – Issued.

HEALTH MEDICAL AND FAMILY WELFARE (B1) DEPARTMENT

G.O.RT.No. 344 Dated: 31-05-2025

Read the following:-

1. G.O.Rt.No.399, HM&FW(B1) Department, dated:24.05.2023.
2. G.O.Ms.No.23, Finance (HR.I-PLG.&POLICY) Department, Dated:15.05.2025.
3. From the Director of Public Health & Family Welfare, A.P., E-file No.2840767.

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ORDER :-

In the G.O. 1st read above, orders were issued framing the guidelines to take up the transfers of Regular Employees working under the administrative control of the Health Medical and Family Welfare Department in the year 2023 and the same were ended by 23.06.2023, thus the ban on transfers of employees in Health Medical and Family Welfare Department came into force w.e.f.24.06.2023.

2. In the G.O. 2nd read above, Government have issued orders relaxing the ban on transfers of Government employees for the period from 16-05-2025 to 02-06-2025, to ensure right placement of employees, to secure optimum productivity and commitment to furtherance of Government's welfare and development objectives.

3. In view of the complexity of the Human Resources of the Department and also to ensure uninterrupted Health care services delivery at Hospitals level, the Government have decided to issue suitable modifications to the G.O.2nd read above with reference to the transfers of regular employees in Health Medical and Family Welfare Department.

4. Accordingly, Government hereby issue the following guidelines and procedures for strict compliance:-

General Guidelines:-

i. Employees who have completed more than five years of service continuously at a station duly counting the total service rendered in all cadres shall be transferred without exception.

ii. Employees who completed two years of service at a station as on 31-05-2025 are only eligible for request transfers.

iii. The employees who have completed more than (5) years station seniority and having charges/ ACB/ Vigilance cases pending against them, on transfer, shall be posted in non focal-post.

iv. For improving the transparency and administrative efficiency in administrative units located in District Head Quarters and District Hospitals, the transfers of Ministerial staff will happen in the following order:

a) In case of Office bearers of recognised employees associations who have put in 3 to 9 years of service in particular administrative unit/office shall be transferred to other administrative unit/office in the same station in case of vacancy. In case there is no vacancy in particular station they shall be transferred outside the station.

b) In case of Ministerial staff other than Office bearers of recognised employees associations, who have put in 3 to 5 years of service in a particular administrative Unit /Office shall be transferred to other unit/office in the same station in case of vacancy or to other station in case there is no vacancy.

c) Where the ministerial staff working in the administrative Unit/Office have completed 5 years of station seniority shall be mandatorily transferred to other station.

v. Station seniority in respect of employees in the categories of CHO/MPHEO, PHN(NT)/HE, MPHS(F), MPHS(M) and Senior Assistant/ Junior Assistant/LD Computer (under the control of Director of Public Health and Family Welfare), who were deployed to other PHCs/Institutions as per standard staffing pattern of PHCs prescribed vide G.O Ms.No.143, HM&FW (B1) Dept, Dt. 17-11-2021 read with G.O.Ms.No.32, HM&FW(B1) Dept Dt. 24-02-2023 shall be considered based on the station where their pay and allowances are drawn irrespective of their place of working on deployment. Such deployed staff shall be transferred only on request for transfer. Otherwise, they will continue in the present deployed station even though they may have completed more than 5 years station seniority as per their pay drawing station.

vi. As far as Director of Medical Education institutions are concerned, among the existing vacancies available, only the necessary number of vacancies shall be displayed for filling up so as to align with NMC(National Medical Commission) standards regarding faculty and staff requirement.

vii. In case of Director of Secondary Health, in view of the existing mismatched postings, priority will be given during counseling to adjust the mismatch postings in the vacancies as far as possible. Henceforth, transfer posting to a mismatch post is strictly prohibited.

viii. All the employees seeking transfers shall indicate five places in the order of preference. When more than one employee opts for a particular place he/she shall be preferred based on their station seniority. In case of non- submission of choice of places, then posting will be allocated based on the availability of vacancies.

ix. Transfers of Additional DME level doctors shall be effected on administrative grounds.

x. In addition to the above guidelines, the guidelines and procedure specified in G.O.Ms.No.23, Finance (HR.I-PLG.&POLICY) Department, Dated:15.05.2025 shall be followed.

xi. All the transfers shall be effected by the competent authorities as per the existing orders of delegation subject to the existing Government Orders and conditions prescribed.

5. The Head of the Department concerned is responsible for the implementation of the transfer orders in the most transparent manner possible without giving any scope for complaints / allegations. Any violation of these guidelines will be viewed seriously.

6. The employees who are transferred as per the above guidelines shall be deemed to have been relieved by/on 23.06.2025.

7. The existing ban on transfer of employees working in Health Medical and Family Welfare Department imposed in G.O. 1st read above is hereby relaxed for a period of 20 days i.e., from 31.05.2025 to 19.06.2025 to ensure right placement of employees to secure optimum productivity and commitment to furtherance of Government's development objectives.

8. The ban on transfers shall come into force with effect from 20.06.2025.

9. This order issues with the concurrence of Finance (HR.I.Plg.& Policy) Department vide their U.O.No.HROPDPP(TRPO)/132/2023 (Computer No.2084181), dated 29.05.2025.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M T KRISHNA BABU
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
All the Head of Departments under Health Medical and Family Welfare Department.
All the District Collectors in the State.
All the Sections in Health Medical and Family Welfare Department.
The Commissioner of Printing, Stationary and Stores Purchase Department, AP., Vijayawada.
Copy to:
The P.S. to Principal Secretary to Hon'ble C.M.
OSD to Hon'ble Minister(H,FW&ME)
The Finance (HR-I.PLG.POLICY) Department.
The PS to Spl CS. to Government HM&FW Department.
The PS to Secretary to Government HM&FW Department.
Sf/Sc(2841225)

//FORWARDED :: BY ORDER//

SECTION OFFICER